

# PLYMOUTH LITTLE LEAGUE CONSTITUTION

PLYMOUTH, PA

Little League ID#: 2382213



## ARTICLE I – NAME

This organization shall be known as Plymouth Little League, hereinafter referred to as “Local League.”

## ARTICLE II – OBJECTIVE

### SECTION 1

The objective of the Local League shall be to positively impact youth and communities using the power of youth baseball and/or softball to teach life lessons to build stronger individuals and communities.

### SECTION 2

To achieve this objective, the Local League will provide a supervised program of baseball and/or softball consistent with the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall consider and incorporate the values of Little League: Teamwork, Community, Inclusion, Fun, and Integrity. The molding of future citizens is of prime importance and the attainment of exceptional athletic skill or the winning of games is secondary. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a nonprofit educational organization providing a supervised program of competitive baseball and/or softball games. No part of the net earnings shall benefit any individual or be used in any substantial part to influence legislation or intervene in any political campaign on behalf of any candidate for public office.

## ARTICLE III – MEMBERSHIP

### SECTION 1 Members

Any person sincerely interested in active participation to further the objective of the Local League may apply to become a Member.

### SECTION 2 Classes of Members

There shall be the following classes of Members:

#### 1. Regular Members (“Members”) shall include: –

- (a) Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member.
- (b) Only Regular Members “*in good standing*” are eligible to vote at General Membership Meetings. To qualify as “In Good Standing”, a Member must
  - (i) Attend a minimum of three (3) League meetings and
  - (ii) Volunteer in one of the following capacities: Manager, Coach, Board member, Leadership Team Member, Committee Member, or any person as determined by Board approval.

- (iii) The Secretary shall maintain the roll of membership to qualify voting Members. Each Member is entitled to one vote.

**2. Player Members** - Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or in the property of the Local League.

**3. Honorary Members** (Optional) – Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties, or obligations in the management or in the property of the Local League.

**4. Sustaining Members** (Optional) – Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties, or obligations in the management of or in the property of the Local League.

### **SECTION 3 Conflict of Interest**

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Members shall not be actively engaged in the organization, operation and/or leadership of any other baseball and/or softball program.

### **SECTION 4 Dues** (Optional)

Dues, if any, for Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. Dues for Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Little League Regulation XIII (c).

### **SECTION 5 Suspension and Termination**

Membership may be terminated by resignation or action of the Board of Directors as outlined in Article VII.

## **ARTICLE IV – BOARD OF DIRECTORS**

### **SECTION 1 Authority**

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

### **SECTION 2 Board Composition**

The Board of Directors shall be comprised of no fewer than seven (7) and no more than fifteen (15) Members in good standing. The Officers of the Board of Directors shall include, at a minimum: President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer, and Coaching Coordinator, per Little League Regulation I(b). The full Board of Directors and their duties shall be laid out and kept up to date in the league by-laws.

### **SECTION 3 Clearances**

All Board members must complete a league volunteer application and submit to a background check pursuant to Regulation I(8) and (9), and complete abuse awareness training pursuant to Regulation I(10) before the commencement of the season.

#### **SECTION 4 Election of Directors**

- (a) An election chairman will be appointed by the president at the September meeting. If it does not create a conflict of interest, the president may serve as the election chairman.
- (b) The election chairman shall set forth the procedures of the election prior to the release of nominations.
- (c) Nominations will open for a period of 2 weeks at the September Board meeting and collected electronically by the election chairman and the secretary. Any adult person actively interested in furthering the objectives of the Local League is able to submit a nomination.
- (d) Nominations will be released to the membership no less than 1 week prior to the Annual Meeting of the Members.
- (e) A confidential vote shall be conducted for all positions independent of the number of candidates for each position. Votes can be collected in person or electronically. All Regular Members (Article 3.2) are eligible to vote in the election of directors.
- (f) It shall take the affirmative vote of at least a majority of the Members present and voting to elect the listed Board position.
- (g) Absentee Ballot: For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be sent to the Secretary of the League prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.
- (h) After the election, the Board of Directors shall assume the performance of its duties on November 1. The Board's term of office shall continue until its successors are elected and qualified under this section.

#### **SECTION 5 Change of Number**

The number of Board of Directors so fixed at the Annual Meeting may be increased or decreased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting.

#### **SECTION 6 Vacancies**

If any vacancy occurs on the Board of Directors, by death, resignation, removal or otherwise, it may be filled, for the balance of the absent Board Member's term of office, by a majority vote of the remaining Directors at any duly constituted Board meeting or Special Board Meeting called for that purpose.

### **ARTICLE V – DUTIES AND POWERS OF THE BOARD**

#### **SECTION 1 Vestment of Power**

All decision making powers of the league shall be vested in the Board of Directors. The Board is encouraged to use the Leadership Team in an advisory capacity seeking out advisory votes to guide their decision making when appropriate.

## **SECTION 2 Appointments by the Board of Directors**

- (a) The Board of Directors may appoint such other officers or agents to a league Leadership Team as it may deem necessary or desirable and may prescribe the powers and duties of each.
- (b) Appointed officers or agents shall be regular members in good standing

## **SECTION 3 Roles & Responsibilities**

- (a) All members of the Board of Directors shall execute their assigned roles and responsibilities as laid out and defined in the league by-laws.
- (b) All members of the Board of Directors are strongly encouraged to attend all Board Meetings. Any Board member who misses two Board Meetings without prior notification or a proper reason can be evaluated by the Board in regards to failure to carry out their elected duties.

## **SECTION 4 Resignation & Removal**

- (a) Any member of the executive board may resign from their position with a written letter addressed to the entire Board of Directors. It is the duty of the president to acknowledge the resignation and take action to fill the vacancy (Article 4.4).
- (b) The Board of Directors, by a two-thirds vote in a Closed Board of Directors Meeting, shall have the authority to discipline, suspend or remove a fellow Director when for failure to carry out their duties or if their conduct is considered detrimental to the league. The Director involved shall be notified of such a meeting and vote, informed of the general nature of the charges, and be given an opportunity to appear at the meeting or provide a statement in writing.

# **ARTICLE VI – MEETINGS**

## **SECTION 1 Quorum**

At any Annual Meeting of the Members, General Membership meeting, or Closed Meeting of the Board of Directors, the presence of at least 51 percent of the Board of Directors shall constitute a quorum for the transaction of regular business. If a quorum is not present, no business shall be conducted.

## **SECTION 2 Annual Meeting of the Members**

The Annual Meeting of the Members of the Local League shall be held in October each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution and By-Laws, Code of Conduct, appointing committees, and for the transaction of such business as may properly come before the meeting.

The Membership shall receive a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- (1) The condition of the Local League, to be presented by the President or his/her designate;
- (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained, the names of league officials that have authority to access such funds;
- (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
- (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
- (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.

### **SECTION 3 General Membership Board of Directors Meetings**

General Membership Board of Directors Meetings shall be held immediately following the Annual Meeting and, on such days, thereafter as shall be determined by the Board.

- (a) General Membership Meetings shall be open to all league members but a quorum of Directors must be met to conduct league business.
- (b) Notice of meetings shall be given by the Secretary to the league at least seven (7) days prior to the meeting.
- (c) Only Regular Members (Article 3.2) shall be entitled to make motions and vote at General Membership meetings.
- (d) A simple majority vote of the regular members present during is necessary to approve any action relating to the general business of the Local league.

### **SECTION 4 Closed Board of Directors Meeting**

- (a) When deemed necessary, the President may call a closed meeting for the Board of Directors for the purpose of discussing league business in a smaller setting. Whenever appropriate, a summary of the session shall be shared out as a regular meeting.
- (b) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during closed Board meetings.

- (c) A simple majority vote of the Directors present during a duly constituted Board of Directors meeting is necessary to approve any action relating to the general business of the Local league.

### **SECTION 5 Special Board Meetings**

The President or Secretary shall at the request in writing of 3 Directors issue the call for a Special Membership or closed Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and only matters so stated in such notice may be acted upon at the Special meeting. Meetings of the Board of Directors may be held in-person and/or by telephonic or electronic means and such means shall be clearly stated in any meeting notice.

### **SECTION 6 Standing & Temporary Committees**

The Board of Directors shall have the power to appoint such standing or temporary committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. All committees shall report out on their work at each General Membership Meeting while they are active. Standing committees should have their roles and responsibilities outlined in the league by-laws

### **SECTION 7 Rules of Order**

- (a) Robert's Rules of Order shall govern the proceedings of all League meetings, including Board of Directors meetings. Any action taken by the Board of Directors at a meeting at which a quorum is present will be deemed the action of the Board of Directors.
- (b) The Board may adopt any additional rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution or the Rules and Regulations of Little League Baseball, Incorporated.
- (c) Minutes of all meetings will be recorded and will accurately reflect the action(s) taken.

## **ARTICLE VII- CODE OF CONDUCT**

### **SECTION 1 Notice of Code of Conduct**

The League's Code of Conduct shall be posted to the League's website and in the registration form for all players and league volunteers. No adult can participate in or have their child participate in league play or league business without consenting to the code of conduct.

### **SECTION 2 Code of Conduct Updates**

The league shall review its code of conduct annually at the Meeting of the Members and adopt it for the upcoming season.

### **SECTION 3 Code of Conduct Violations**

- (a) Non Member

The Board of Directors, by a two-thirds vote, shall have the authority to warn, discipline, suspend, or ban any non member adult who violates the Code of Conduct. The person involved shall be notified of such an impending action and be given an opportunity to address the Board in person or in writing prior to the Board's vote.

(b) Regular Member

The Board of Directors, by a two-thirds vote, shall have the authority to discipline, suspend or terminate the membership of any Regular Member including managers, coaches, or league volunteers who violate the Code of Conduct. The Member involved shall be notified of such an impending action and be given an opportunity to address the Board in person or in writing prior to the Board's vote.

(c) Player Member

The Board of Directors, by a two-thirds vote, shall have the authority to discipline, suspend or revoke a player member's right to future participation in the Local League who violate the Code of Conduct. The Manager and Guardians of the player involved shall be notified of such an impending action and be given an opportunity to address the Board in person or in writing prior to the Board's vote.

(d) The board shall have the right to immediately suspend or terminate any cleared volunteer that is charged with or convicted of any child or sexual related crimes or actively being investigated for such crimes without notice.

## **ARTICLE VIII – AFFILIATION**

### **SECTION 1 Charter**

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such a charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program.

### **SECTION 2 Rules & Regulations**

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated shall be binding on the Local League.

### **SECTION 3 Local Rules**

The local rules, ground rules and/or bylaws of the Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month before the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each playing season and are not considered part of this Constitution.

## **ARTICLE IX – FINANCIAL AND ACCOUNTING**

### **SECTION 1 Authority**

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **SECTION 2 Contributions**



The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

### **SECTION 3 Solicitation**

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all funds so raised be placed in the Local League treasury.

### **SECTION 4 Disbursement of Funds**

- (a) The treasurer shall present and have approved by the Board of Directors an annual budget at the Meeting of the Members in October. Expenses exceeding \$1000 that fall outside of the approved budget shall require majority approval from the Board.
- (b) The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the Rules, Regulations, and Policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or league credit or debit card, or other method that is trackable by the treasurer and an independent auditor. All checks shall be signed by the Local League Treasurer with a record kept of date, payee, and amount.
- (c) No Board member authorized to disburse funds may be the spouse or family relative of the Local League President or Treasurer or have direct access to league funds without the approval of the majority of the Board of Directors with such vote recorded in the minutes. The use of a league credit or debit card is permitted for league-related purchases as long as the use of the card is approved by the Local League Treasurer and a receipt is provided to the Local League Treasurer for all purchases within the calendar month of the purchase.

### **SECTION 5 Compensation**

No Director, Officer, or Member of the Local League shall receive, directly or indirectly any salary, compensation, or payment from the Local League for services rendered as Director, Officer, or Member.

### **SECTION 6 Deposits**

All moneys received, including sponsorship and fundraising, shall be deposited into the financial account of the Local League which must be a federally insured bank or other certified financial institution as determined by the Board. The establishment of the Local League account or change of account must be noted in the board minutes.

### **SECTION 7 Fiscal Year**

The fiscal year of the Local League shall begin on January 1 and shall end on December 31st of each year.

### **SECTION 8 Distribution of Property Upon Dissolution**

Upon dissolution of the Local League program for any reason and after all outstanding debts and claims have been satisfied, the Regular Members may either direct the remaining property of the Local League to another



chartered Little League program in good standing with Little League Baseball, Incorporated or may direct the funds to Little League Baseball, Incorporated.

#### ARTICLE X – AMENDMENTS

This Constitution may only be amended, repealed, or altered in whole or in part by a  $\frac{2}{3}$  majority of the Board of Directors at a duly organized meeting or electronic vote, provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated for approval.

This Constitution was approved by the Local League Membership on (date): 10/28/2025

Susan Robinson

President's Name (Printed)

Susan Robinson

President's Signature Little League

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious prefer